

Yellowknife Condominium Corporation #6

Board Meeting

November 23, 2023

Agenda

Scheduled Attendees: Greg Irvine, Neil White, Colin Charlton, Jacques Broberge, Afzal Suri, Steve Schaub & Lana Larocque

In Attendance: *Greg Irvine, Neil White, Afzal Suri, Steve Schaub & Lana Larocque*

Regrets: *Colin Charlton & Jacques Broberge*

Scheduled Call to order 19:00
Called to Order at: *19:02*

Changes to Minutes for Month: October - None

Approval of Agenda for Month: November
Motion put forward: *Neil White*
Second: *Lana Larocque*

Finance Report

- Account Receivable - *Available upon request - None*
- Insurance Claims - *None*
- Reserve Fund - *Available upon request*
- Maintenance Estimates - *Available upon request*
- Loans - *None*
- Note -

Maintenance Report

New:

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Open:

- Units 505 to 511 - Settlement/Leaning Adjustments - Do to the ground heaving these units will need to be levelled out. **This is the shortened version. For full details go to meeting minutes October 2019.** - **This is the second shortened version. For full details go to meeting minutes August 2020** - **This is the third shortened version. For full details go to meeting minutes January 2023** - As of February 15, 2023 President & Maintenance in talks with Structure All Ltd - As of March 23, 2023 still on going - As of April 20, 2023 still ongoing. As of May 25, 2023 still on going however we may get all around to go underneath and level the jacks - As of June 29th 2023 we have scheduled three(3) field visits with StructurAll LTD & he didn't make any of the visits. We will see if Guy Architects can help us out - As of August 24, 2023 still ongoing. Suspecting we need to level it out with crush so people can get into their garage - As of September 21, 2023 we will get ACE to bring in some crush & smooth it out. Still ongoing - As of October 26, 2023 waiting for the quote from ACE. Then it takes about two days to get the work done - *As of November 23, 2023 this has not been done yet. Still on going.*
- Propane Blankets - As of November 17, 2022 we need to put on the Propane blankets. Haven't heard anything back from Superior Propane - As of December 3, 2022 blankets were put on by Side Jobs but all they had were the tops. We don't know where the wrap around part of the blankets are - As of February 15, 2023 although this was done we don't know where the side wrap around portion went. Because we bought these we need to find out where they are - As of March 23, 2023 Maintenance has not heard back from emails sent to Superior Propane as of yet - As of April 20, 2023 we will get all around to put them away. Need to find out where our completed sets went. The ones that are out there look like our old ones - As of May 25, 2023 still looking into this - As of June 28, 2023 still on going - As of August 24, 2023 still on going. We do have blanket but its the old ones, don't know what happened to the new ones and it's a mess under units 5-11 that needs to be looked at - As of October 26,

2023 email sent to Greg that an internal email was sent to get the propane blankets put on - *As of November 23, 2023 this has not been done yet. Still on going.*

- Sign Replacement - As of February 15, 2023 Missing and damaged Parking, fire lane signs, oneway. Maintenance to look into this - As of March 23, 2023 we Maintenance will get ahold of Aaron - As of April 20, 2023 still on going - As per May 25, 2023 The one way sign has been completed. But the fire sign is missing by the garbage can - As per June 29, 2023 still waiting for the fire lane sign that is missing by the garbage can - As per August 24, 2023 still on going. Need to add another no parking sign at unit 48 - As of September 21, 2023 still ongoing - As of October 26, 2023 the signs are being made as per Aaron - *As of November 23, 2023 this has been completed.*
- Unit 66 - Flashing has come off again. As of March 23, 2023 will look at getting that done when the snow melts a little more - As of April 20, 2023 getting all around to look into this - As per May 25, 2023 just waiting for vinyl to come in - As per June 29, 2023 still on going - As of August 24, 2023 still on going - As of September 21, 2023 Greg to follow up with Aaron - As of October 26, 2023 Greg will double check with Aaron on this one - *As of November 23, 2023 this has been completed.*
- Unit 17 - Water Leaking From Attic - As of April 7, 2023 unit owner sent pics via email of a leak from the attic which is effecting the ceiling & interior drywall - As of April 8, 2023 Aaron from All Around Carpentry has been informed - As of April 20, 2023 still ongoing. As per May 25, 2023 everything is done - As of June 29th 2023 the inside work has not been completed need to verify this - As of August 24, 2023 we need to get closure on this. Is it done or is it not done? - As of September 21, 2023 waiting for updated pictures from unit owner - As of October 26, 2023 there is no answer when Aaron goes to orange a time. Neil to follow up with Unit Owner - *As of November 21, 2023 email went to unit owner & Aaron. Crowe MacKay has two people in the office that speak his language which may help in aiding the completion of this task.*
- Copper Pipping Replacements - As of January 28, 2020 it was decided to pick a fourplex & make sure that it is completed then pick another fourplex - As of February 25, 2021 Unit 505 is first then unit 25 after those two units it will be completed by fourplex - As of March 18, 2021 we will send an email to both these unit owners then pick a fourplex to complete - As of April 25, 2021 email has been sent to unit owners 25 & 505. There as a question about Unit 70 copper pipes email was sent to that unit owner to take a few pictures for us - As of May 16, 2021 unit 25 wanted more info, unit 505 never responded & unit 70 provided the pictures we were looking for - As of June 24, 2021 still waiting to hear back from Wiseman for when they can come in - As

of July 9, 2021 unit 25 said she would like to be added to the next schedule - As of July 15, 2021 only unit 55 will be done thus far as they had a recent pipe burst - As of December 21, 2021 unit 55 has been completed - As of May 19, 2022 unit 25 will pick a time & Date on when this will be done - As of August 25, 2022 waiting until September suggest that Wiseman's or CMS or JSL to help with this work - As of September 22, 2022 will reach out to Levi - As of February we are going to wait for the owner of Unit 25 to return this summer and in the mean time we will get Unit 49 done - As of June 29, 2023 plumbers are hard to come by. Still on going - As of August 24, 2023 copper piping in unit 49 not done and patching of dry wall still needs to be done - As of September 21, 2023 still ongoing - As of October 26, 2023 Aaron and TSS should be good go for unit 25 & unit 49 at the end of November - *As of November 23, 2023 this has not been started yet.*

- Unit 72 - Flooding under Unit - As of September 5, 2023 found the crawl space to be flooded with water. After some investigation it was determined that the water was a broken water supply line under unit 70. However we also found standing water under unit 68. NDS helped us out in pumping out the water. The plumber showed up to replace the broken pipe. - As of September 15, 2023 red light still on the side of unit 72. Circulator pumps, electrical and spray foam needs to be looked at under unit 72 - As per September 21, 2023 electrical and pumps are good. Just waiting to get the spray foam done. The light on the outside is still on - As of October 26, 2023 we still need to get access to unit 68 so we can go underneath it. Neil to send the unit owner an email stating we need access or we are getting a locksmith to replace the locks - *As of November 23, 2023 still no access to Unit 68. JP is going to look for why the red light is on.*

Closed:

- Unit 22 & Unit 24 - Unit Numbers - As of November 17, 2022 it was noticed that unit 22 & unit 24 numbers are placed lower than others around - As of February 15, 2023 this will be done in the summer so moving to Seasonal On Hold - As of May 25, 2023 still on going - As of June 29, 2023 still on going - As of August 24, 2023 still on going - As of September 21, 2023 we need to put all the number at the same level - *As of October 26, 2023 this has been completed.*

Emails

New:

- Propane Fixed Price Plan - As of November 22, 2023 most if not all unit owners received a propane fixed price plan.

Open:

- Unit 48 - High efficiency HWT/Furnace & AC - As of September 20, 2023 wanted to know if they can get an AC unit installed as the confessor will be outside. What are the steps that need to be taken in order to approve that - *As per September 21, 2023 we need to see the plan but the compressor portion needs to be in their exclusive use area and on a pad.*
- Unit 503 - Shingle Damage to Vehicle - As of June 3, 2023 during the wind storm a single shingle came off the roof and caused damage to their vehicle & wanted to know what to do - As of June 4, 2023 I sent out an internal email for feedback but it seemed to have gotten missed - As of September 21, 2023 unit owner was following up on their question. It was decided by the board that the unit owner takes the vehicle to Haks Autobody, get a quote, send us a quote. They pay for it & then they send us the invoice - *As of November 10, 2023 quote came in for board approval*
- Unit 511 - Back deck/Fence & Driveway - As of July 8, 2023 unit owner wanted to get the back deck/Fence & Driveway fixed - As of September 21, 2023 email sent back stating what we plan on doing for the driveway, fence and deck but wanted more details on the deck situation - *As of October 26, 2023 waiting for the quote from ACE. Then it takes about two days to get the work done.*

Closed:

- Unit 28 - Estoppel Certificate - As of March 20, 2023 estoppel certificate was given with two maintenance items one of which is home owners responsibility - As of March 23, 2023 unit owner disputed the Garage Door item - As of April 1, 2023 old unit owner has worked things out & will get the Garage Door Replaced - As of April 20, 2023 the estoppel certificate states the garage door needs to be completed on or before August 15, 2023 - As per May 25, 2023 the garage door has been completed. The back stair removal still needs to be done - As of August 24, 2023 might move the stair removal to next year - As of September 21, 2023 still ongoing - *As of October 26, 2023 this has been completed*
- Unit 24 - Starlink - There is a Starlink on the back balcony of this unit. These are renters. In the past it was decided not to have any satellite dishes on the outside of the building in accordance with our By-Law 10.1(b)(ix) - As of September 20, 2023 it was noticed that the renters in Unit 24 had a ladder on the back balcony reaching the roof. I promptly intervened & stopped them from going up there. A decision needs to be made about this by the board. Internal email sent - As of September 21, 2023 we need to follow our By-Law - *As of October 1, 2023 Starlink has been removed from balcony. This has been completed.*
- Unit 43 - Question about Eavestrough - As of June 28, 2023 wanted to know a date on when this will be started - As of June 29, 2023 this has not been started as of yet not sure if there is a contractor available - As of October 19, 2023 hard to get contractor to do this email response sent - *As of October 26, 2023 this has been completed.*
- Unit 39 - Question about Eavestrough - As of June 05, 2023 wanted to know a date on when this will be started. Has caused a hole in the back deck. Unit owner sent picture - As per June 29, 2023 this has not been started as of yet not sure if there is a contractor available. However we will look into replacing the rotten wood board - As of August 24, 2023 hard to get contractor to do this. Will need to double check if the wood board got changed - As of September 21, 2023 the wood board replacement was completed - As of October 25, 2023 hard to get contractor to do this email response sent - *As of October 26, 2023 this has been completed.*

Website:

- As of February 16, 2023 - **This is the shortened version. For full details go to meeting minutes March 24, 2022.** We are in the process of moving forward to changing website to CondoControl. Late March to early April we should be on the new system - As of March 23, 2023 falling a little behind on this but will still be on the new platform this year - As of April 20, 2023. Secretary to but charge on personal card to get this started then get the board to reimburse at a later date - As of June 29, 2023 still on going - As of August 24, 2023 still on going - As of August 24, 2023 still on going - As of September 21, 2023 still ongoing - As of October 26, 2023 still ongoing - *As of November 23, 2023 still ongoing.*

Outstanding Items & Task:

New:

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Open:

- By-Law wording for Insurance - As of May 30, 2019 it was mentioned that our By-Laws for the insurance portion might be outdated. Need to also look at the Condominium Act which may outline what needs to be - As of June 20, 2019 still ongoing - As of July 18, 2019 still ongoing - As of August 22, 2019 still on going - As of October 24, 2019 still on going - As of January 23, 2020 still on going - As of May 28, 2020 still on going - As of July 16, still on going looking at getting Shirley Lavantane to help - As of September 24, 2020 still on going - As of December 17, 2020 still on going - As of January 28, 2021 still on going - As of February 25, 2021 still on going - As of March 18, 2021 completed - As of April 22, 2021 awaiting updated file - As of September 9, 2021 still on going - *As of September 23, 2021 still on going.*
- By-Law wording for Home Owner Insurance - As of May 30, 2019 it was mentioned that we need to look into this a little further. Condominium Act may outline this - As of June 20, 2019 still ongoing - As of July 18, 2019 still ongoing - As of August 22, 2019 still on going - As of October 24, 2019 still on going - As of January 23, 2020 still on going - As of May 28, 2020 still on going. - As of July 16, still on going looking at getting Shirley Lavantane to help - As of September 24, 2020 still on going - As of December 17, 2020 still on going - As of January 28, 2021 still on going - As of February 25, 2021 still on going - As of March 18, 2021 completed - As of April 22, 2021 awaiting updated file - As of September 9, 2021 still on going - *As of September 23, 2021 still on going.*
- By-Law wording for Windows - As of November 21, 2019 it was mentioned that our By-Laws for the “Windows” portion might be outdated & miss leading - As of January 23, 2020 still on going - As of May 28, 2020 still on going - As of July 16, still on going looking at getting Shirley Lavantane to help - As of September 24, 2020 still on going - As of December 17, 2020 still on going - As of January 28, 2021 still on going - As of February 25, 2021 still on going - As of March 18, 2021 completed - As of April 22, 2021 awaiting updated file - As of September 9, 2021 still on going - *As of September 23, 2021 still on going.*
- By-Law wording for Duties of the Owners An Owner Shall (c) - Need to add supply lines to fixtures & appliances - As of January 23, 2020 need to add betterment & contents, water, liability needs to say two million for insurance -As of May 28, 2020 still on going - As of July 16, 2020 still on going looking at getting Shirley Lavantane to help - As of September 24, 2020 still on going - As of December 17, 2020 still on

going - As of January 28, 2021 still on going - As of February 25, 2021 still on going - As of March 18, 2021 completed - As of April 22, 2021 awaiting updated file - As of September 9, 2021 still on going - *As of September 23, 2021 still on going.*

- Existing Website Outstanding Invoice - As of February 8, 2023 we were informed that there is an outstanding bill for the amount of \$420.00 for the hosting of our website for 2022. Leaving this for the treasure and crowe mackay to look into - As of March 23, 2023 still on going - As of May 25, 2023 still on going - As of October 21, 2023 email sent to Crowe Mackay and Jaques for assistance - *As of November 23, 2023 Neil to pick up the cheque to get signed.*

Closed:

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Seasonal On Holds:

- Condominium Declaration - As of March 21, 2019 it was brought up that perhaps we should revisit the condo declaration for when these units were built - As per April 18, 2019 this is with McNiven to work the Declaration - As of May 30, 2019 still ongoing - As of June 20, 2019 still ongoing - As of July 18, 2019 still ongoing - *As of August 22, 2019 this will be put in seasonal on holds.*

- Beautification Project - **This is the shortened version. For full details go to meeting minutes March 24, 2022-** *As of March 24, 2022 it was decided that this will be off the table and in its place will be the 5 year beautification plan that was brought up at the AGM.*
- Speed Bumps - **This is the shortened version. For full details go to meeting minutes March 24, 2022-** *As of March 24, 2022 these will be done when we get the road work done.*
- Water Insurance - It was brought to our attention that we are all paying the same water insurance amount per individual unit, however we figure that this amount should be divided by 56 units or water main services. As far as we know we only get 4 water main services from the city - As of August 22, 2019 this will be put in seasonal on holds - This is the shortened version. For full details go to meeting minutes November 2019 - As of June 24, 2021 still on gong - *As of July 15, 2021 on hold.*
- Unit 47 - Parking - At the top of the hill we need to add the “No Parking” with lines as people are running over Unit 47 garden area to get to a non parking spot - As of October 24, 2019 as the season has now gone we will do this in the summer of 2020. This is the shortened version. For full details go to meeting minutes November 2019 - As of March 24, 2022 this will be completed this year. - *As of September 22, 2022 this is still ongoing.*
- Utilidor's - As of September 20, 2018 there was as recommendation by the contractors to put some sort of roofing protection on the utilidor's as to prevent damage like we had before - **This is the shortened version. For full details go to meeting minutes September 21, 2023** - *As of September 21, 2023 to be moved back to seasonal on holds.*
- Eavestrough - The entire complex needs to have new eavestrough put in. We are hoping to get this done in 2020 - **This is the shortened version. For full details go to meeting minutes September 21, 2023** - *As of September 21, 2023 this to be moved back to Seasonal On Holds.*
- Unit 71 - Bottom Deck & Top Deck - As of June 20, 2019 both the decks is planked wood & not plywood. Wanted to know if this was going to get changed out before the Duradek gets put into place - **This is the shortened version. For full details go to meeting minutes March 24, 2022-** **This is the second shortened version. For full**

details go to meeting minutes September 21, 2023 - *As of September 21, 2023 this will go back to Seasonal On Holds.*

- Superior Propane Quick Remote Meters - As of November 17, 2022 it was noticed that there is no quick remote meters on the outside of units 5/7/9/11 & 22/24/26/28. Right now the condo board is trying to get Superior Propane to install these units as soon as possible - As of December 13, 2022 still ongoing - As of February 15, 2023 - As of March 23, 2023 the President has not heard back from emails sent to Superior Propane as of yet - As of April 20, 2023 still looking into this. The meters belong to each unit owner. Superior wants to move the meters back to outside - As per May 25, 2023 the plan is to have all the propane meters out by either tank side of the building. A meter bank. Not sure if they are using the new meters or the ones that our currently in our home - As of June 29, 2023 about one(1) month ago Superior Propane came in to look at costing & have not heard anything back since - As of August 24, 2023 still on going - As of September 21, 2023 still ongoing - *As of October 26, 2023 still on going. This is work for Superior Propane to do not for us. Will put in seasonal on hold.*

- Unit 503 - Siding - As of October 28, 2022 wanted to know what to do with the siding that was removed for prepping to replace the floor - As of November 17, 2022 for me to follow up on - As of December 13, 2022 still on going - As of February 15, 2023 this will be done in the summer so moving to Seasonal On Hold - As of May 25, 2023 still on going - As of June 29, 2023 still on going plus we need to fix the duradeck portion - As of August 24, 2023 still on going - As of September 21, 2023 going to follow up where the missing siding is - As of October 10, 2023 the missing siding is inside the unit owners garage - *As of October 26, 2023 will be moved to seasonal on hold.*

- Adjournment:

- 19:40